



# **SS. Osmund & Andrew's RCP School**

## **Admissions Policy for September 2027**

***Together in Love, Growing in Faith, A Journey of Hope.***

***Together in Love, Faith and Hope.***

## Our Mission Statement

Together in Love. Growing in Faith. A journey of Hope. Together in Love, Faith and Hope.

The Catholic Faith and the Teachings of the Roman Catholic Church have an essential role in school life and influence every aspect of the curriculum. We ask all parents applying for a place here to respect this ethos and its importance to the school community. This does not affect the right of parents who are not of the Faith of this school to apply for and be considered for a place at SS Osmund & Andrew's RC Primary School.

## Our Admissions Policy

SS Osmund & Andrew's is a Roman Catholic Primary School **in the parish of Blessed Dominic Barberi** under the trusteeship of Salford. It is maintained by Bolton Local Education Authority. As a Voluntary Aided School, the Governing Board is the Admissions Authority and is responsible for taking decisions on applications for admissions. The co-ordination of admissions arrangements is undertaken by the Local Authority. **For the school year commencing September 2027, the Governing Board has set its admissions number at 60.**

Admissions to the school will be made by the Governing Board. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of admissions criteria forming a priority order where there are more applications for admissions than the school has places available.

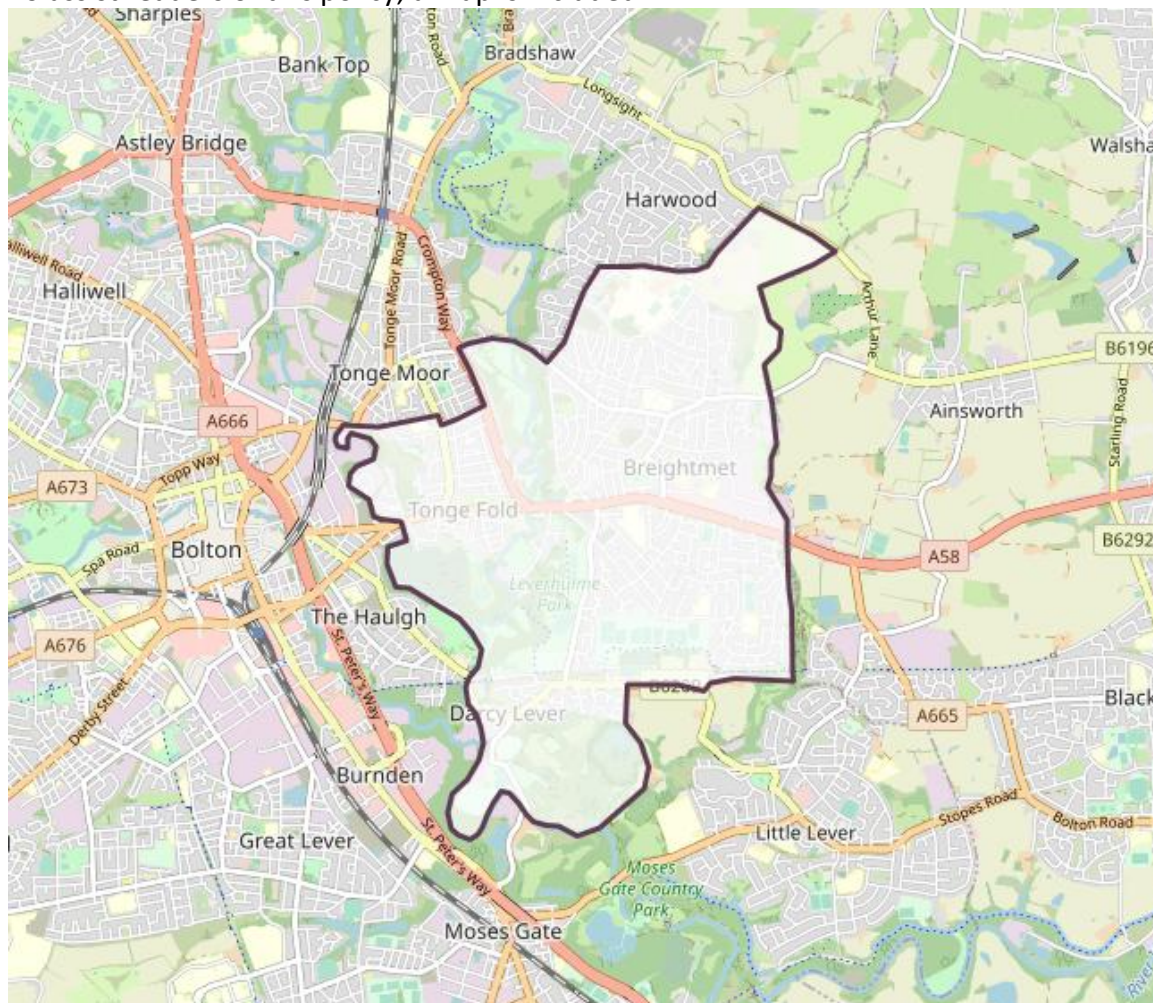
Children with an Educational Health Care Plan naming SS Osmund and Andrew's Primary School must be offered a place at our school.

1. Baptised Roman Catholic Looked After Children (LAC) and Previously Looked After Children (PLAC).
2. Baptised Roman Catholic children who will have a sibling attending the school at the time of admission and resident in the catchment area of the parish of Blessed Dominic Barberi.
3. Baptised Roman Catholic children resident in the catchment area of the parish of the Blessed Dominic Barberi.
4. Other Baptised Roman Catholic children who will have a sibling attending the school at the time of admission.
5. Other Baptised Roman Catholic children.
6. Other Looked After Children and previously Looked After Children.
7. Other children with a sibling attending the school at the time of admission.
8. Other children.

## Notes:

- a) The Governing Board is the admissions authority.
- b) Parents must complete a Bolton Council application form, either on line or a paper copy, and express three preferences for primary school admission. **The closing date for September 2027 admissions is 15<sup>th</sup> January 2027.**
- c) All applicants will be considered at the same time and after the closing date for admissions of the current year.
- d) Parents will be informed of decisions by Bolton Council by April. An offer of a place does not guarantee a place for brothers and sisters in subsequent years.
- e) A Looked After Child is a child who is (a) in the care of a Local Authority, or (b) being provided with accommodation by a Local Authority in the exercise of their Social Services functions (under section 22(1) of the Children Act 1989). A previously Looked After Child is one who immediately moved on from that status after becoming subject to an adoption, residence or special guardianship order. A child who is adopted from state care outside of England (IAPLAC) is given the same status as a current Looked After Child (LAC).
- f) For a child to be considered as a Catholic evidence of Baptism or reception into the Catholic Church is required. Written evidence of reception into the Catholic Church can be obtained by referring to the Register of Receptions or in some cases a sub-section of the Baptismal Registers of the Church in which the Rite of Reception took place. Where required, school will write to parents asking for the Supplementary Faith Form to be completed, and returned to school along with evidence of Baptism or reception into the Catholic Church. A copy of this form is included in Appendix 1, and a copy can be obtained from school on request.
- g) Parents should check carefully whether they are resident within the catchment area of the school.
- h) The catchment area for SS Osmund & Andrew's School is defined below:
- 'From the junction of Thicketford Road and Blair Lane, along Blair Lane, New Lane, Stitch-Mi-Lane, Arthur Lane, to and South along Bolton – Bury District boundary (Blackshaw Brook) to the point opposite Crows Nest and by a bee-line West to Crows Nest, Radcliffe Road, Croft Side and by East boundary of Darcy Level Gravel Pits to River Croal. North along River Croal, River Tonge to Folds Road and by a bee-line to and along Entwistle Street, Ainsworth Lane, Abingdon Road (both sides in St Brendan's Parish), Crompton Way and Thicketford Road to its junction with Blair Lane.'*

To assist readers of this policy, a map is included:



i) It is the duty of governors to comply with regulations on class size limits at Key Stage One. The Governing Board may exceed the regulations for:

a) children admitted outside the normal admissions round with Education, Health and Care Plans specifying the school;

b) looked after children and previously looked after children admitted outside the normal admissions round;

c) children admitted after initial allocation of places, because of a procedural error made by the admission authority or local authority in the original application process;

d) children admitted after an independent appeals panel upholds an appeal;

e) children who move into the area outside the normal admissions round for whom there is no other available school within reasonable distance;

f) children of UK service personnel admitted outside the normal admissions round;

g) children whose twin or sibling from a multiple birth is admitted otherwise than as an excepted pupil;

h) children with special educational needs who are registered at a special school, who attend some infant classes within the mainstream school.

j) If in any category there are more applications than places available, priority will be given on the basis of proximity to school. This will be calculated using the LA computerised measuring

system using straight line routes from the home address point to the main school gate on Falkirk Drive.

. In the event of distances being the same for two or more applicants where this would be last place/s to be allocated, a random lottery will be carried out in a public place.

k) Where parents have shared responsibility for a child, and the child lives for part of the week with each parent, the home address will be the address given in the Application Form, provided that the child resides at that address for any part of the school week.

Documentary evidence of the principle parental address will be required. The evidence provided needs to prove ownership or tenancy at an address, and in the case of house moves; disposal of the previous property. Child benefit can not be the sole piece of information used for decision making on a child's home address.

l) Sibling is defined as a brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

m) A waiting list for children who have not been offered a place will be kept and will be ranked according to the Admission Criteria. Parents will be informed of their child's position on the waiting list which will be held until at least 31<sup>st</sup> December. The waiting list will be re-ranked every time a new application is received, meaning that applications can move both up and down the waiting list. Looked After Children, Previously Looked After Children, Children adopted from outside of England, and Children needing access under the in-year fair access protocol take precedence for admission over pupils on the waiting list.

n) For 'In Year' applications received outside the normal admissions round, and if places are available, then children qualifying under the published criteria will be admitted. Applications should be made via the Local Authority. If a place is available in the appropriate year group, it will be offered. If no place is available, the application will be refused and the child will be placed on the waiting list. Parents have the right to appeal a refusal. The waiting list will be held until the 31<sup>st</sup> August 2028.

In certain circumstances, an application may meet the criteria for referral under the local authority's **In-Year Fair Access Protocol (IYFAP)**. This is a statutory process designed to ensure that vulnerable children, or those having difficulty securing a school place through the standard admissions process, are allocated a suitable school place as quickly as possible.

o) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on all parties.

p) Parents can request an Out-of-Age Placement for their child. To apply, you must submit a formal request to the school detailing the reasons for the request and the desired year group, supported by professional evidence if possible. Decisions are made on a case-by-case basis in the child's best interests, and you should still apply for their normal age group simultaneously in case the out-of-age request is refused.

### Reasons for Requesting Out-of-Age Placement

- Gifted and Talented: Your child may show exceptional ability or talent.
- Ill Health: Your child has experienced health issues that have impacted their schooling.
- Missed Schooling: A child may have missed a part of their education.
- Summer-Born Children: Parents of children born in the summer can request admission to reception rather than Year 1. Parents can defer entry on a part-time basis, full deferral until compulsory school age or to request full deferral until year one for a summer born child.

q) The Governing Board reserve the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.

### **Admission of Children Below Compulsory School Age and Deferred Entry**

A child is entitled to a full-time place in the September following their fourth birthday. A child's parents may defer the date at which their child, below compulsory school age, is admitted to the school, until later in the school year but not beyond the point at which they reach compulsory school age, or beyond the beginning of the final term of the school year for which an offer was made. A child may take up a part-time place until later in the school year, but not beyond the point at which the child reaches compulsory school age. Upon receipt of the offer of a place a parent should notify the school, as soon as possible, that they wish to either defer their child's entry to the school or take up a part-time place.

Visit <https://www.bolton.gov.uk/admissions/primary-school-places-1> for information when applying for places SS Osmund & Andrew's RC Primary

Appeals should be submitted online at [www.bolton.gov.uk/admissions/school-admission-appeals](http://www.bolton.gov.uk/admissions/school-admission-appeals)



**BISHOPS' CONFERENCE OF ENGLAND AND WALES**

**CERTIFICATE OF CATHOLIC PRACTICE**

**Details of child (for identification only)**

Full name of child: \_\_\_\_\_

Address of child: \_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

I am [the child's parish priest] [the priest in charge of the Church where the family practises] **[delete as applicable]**

I hereby certify that this child and his/her family are known to me and, to the best of my knowledge and belief, the child is from a practising Catholic family.

Priest's name \_\_\_\_\_ Position \_\_\_\_\_

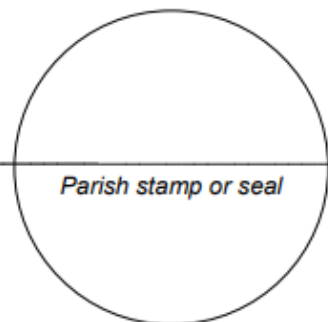
Parish (or ethnic chaplaincy) \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Telephone \_\_\_\_\_

Priest's signature \_\_\_\_\_



Date \_\_\_\_\_